



Registered Office Service

All limited companies must have a registered office, where Companies House, the Inland Revenue and legal authorities can serve official documents and assume that they have been received by the company directors, but this does not need to be your trading address. There may be advantages to keeping them separate.

Our Northern Ireland Registered Office service provides a city centre address and mail forwarding to give your business a professional air, right from the start. You may work from home but prefer a city centre address, or you may not have a suitable address within Northern Ireland. If the company is registered in GB or in the Republic of Ireland, we can provide you with a registered office in these jurisdictions.

Directors can provide a service address which means that their home address does not appear on public record information. We can also provide this service for an annual fee.

Business Banking Services



We can provide a seamless introduction to HSBC, one of the most recognised brands in banking to help get your company up and running with a bank account. We arrange for the bank to contact you as soon as your company is formed and send them all the relevant company information they require, helping to smooth the path to opening an account and preventing some of the 'red-tape' headaches that can arise.

Your HSBC Business Account includes:

- Minimum of 18 months free banking - this could be unlimited in certain circumstances.
- Access to your accounts using HSBC's internet banking and telephone service.
- Practical support and guidance from a named in-branch business specialist.

As a 'full service' business bank, HSBC can offer your company a full range of bank accounts, credit cards and other lending options such as overdrafts, loans and asset financing. A bank offering all these services can make life much easier as your company grows.

Amending Memorandum & Articles of Association

If you require your memorandum and articles to be altered down the line, we can tailor the articles of any company to suit its needs and print copies of the new articles.

If you change the company name we can update the memorandums and articles to reflect the new name. These services also include the preparation of special resolution and any Company House forms required to execute changes.

Share Reclassification

Share Transfers

We can prepare stock transfer forms and the resolutions to be filed at Companies House. We can also add new shareholders and directors to companies by preparing and filing the appropriate paperwork.

Share Classes

If you require existing shares to be reclassified or wish to create new classes of shares, we can guide you through the process and prepare all the relevant documentation and update your memorandum and articles if required.

The Company Shop

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